

2019 TRIO New Mexico Emerging Leaders Institute Objectives and Outcomes

GOAL: The goal of the TRIO New Mexico Emerging Leaders Institute is to provide an opportunity for New Mexico TRIO professionals to gain valuable knowledge, training, and professional development in the area of leadership, as well as create opportunities for the membership to develop the skills necessary to assist in the operation of the Association. Although, it is similar to the SWASAP ELI training program, all TRIO New Mexico ELI trainings and meetings take place in New Mexico. This makes it a viable training opportunity for TRIO New Mexico members who may not have the flexibility for the travel required of the SWASAP ELI participants.

PURPOSE: The purpose of the Emerging Leaders Institute is to identify, train and mentor TRIO New Mexico members for leadership roles within the Association. The roles include committee service as members and/or committee chairs as well as preparation to hold office at the state, regional and national levels. TRIO NM ELI also strives to provide to its members leadership development on a professional and personal level.

EXPECTED OUTCOMES

1. Participants who successfully complete the program will possess a greater understanding of TRIO New Mexico and its objectives, organization structure, and procedures.
2. Participants will become more motivated and committed to their profession, the Association, and the clientele who benefit from the Association.
3. Participants will provide innovative ideas and objectives for the Association and serve as mentors for new members within the Association.
4. Participants who successfully complete the program may be given priority consideration when applying to the SWASAP ELI program and selected by the TRIO NM president.

TRAINING TOPICS: Training topics include, but are not limited to: TRIO leadership development, styles and skills, presentation styles and skills, networking within the TRIO community, TRIO NM committee service, TNM state initiatives, Roberts Rules of Order and parliamentary procedure, TRIO NM By-Laws, TRIO NM fiscal management, the history of TRIO programs and the TRIO NM association, overview of the Council for Opportunity in Education (COE), Fair Share, and the Walter O. Mason Foundation.

GRADUATION REQUIREMENTS: In order to graduate from the Emerging Leaders Institute, each participant is required to attend ALL training sessions and activities unless an emergency (i.e., illness, weather, funeral, etc.) prevents attendance. Actively hold a position within the state or regional associations (i.e., committee chairperson, committee member, board member, etc.). Complete an approved ELI project at the completion of the training program. Additional requirements may be determined and implemented by the ELI trainer. In the event of an emergency, a written explanation of absence will be requested.

TRAINING DATES AND SITES

April 10, 2019	TRIO NM ELI Part I	Las Cruces, NM (2019 TRIO NM Spring Conference)
July 2019	TRIO NM ELI Part II	Online Format
October 2019	TRIO NM ELI Part III	Online Format
April 2020	TRIO NM ELI Part IV	TBD (2020 TRIO NM Spring Conference)

REGISTRATION PROCESS: Please see below for application and registration process. You will receive a confirmation e-mail upon receipt of your registration.

COST: TRIO NM ELI will offer TRIO professionals the opportunity to develop numerous leadership skills which can be transferred to their professional roles within the TRIO organization. This training is offered as a Pre-conference during the 2019 TRIO New Mexico State Conference and the registration fee is \$100.00 per participant. *Pre-conference fee can be paid from grant funds, as it is professional development/training.* This fee includes pre-conference lunch, training materials and a 4 part training series. Travel to and from training sites will not be covered by TRIO NM, however, travel will only be required for TNM ELI part I and part IV and will be a part of the TNM Spring conference. You must be a member of TRIO NM to participate in ELI. If you are not already a member, membership dues are \$30.00. Your membership fee cannot be paid from grant funds.

CONTACT INFORMATION: For questions or concerns, please contact the appropriate persons as listed below:

Bernadine Booky, TRIO NM ELI Co-Chair, email: bbooky@nmsu.edu, phone: (575) 646-2021

Trese Collins, TRIO NM Co-Chair, email: trcollin@nmsu.edu, phone: (575) 646-4236

Any regular member of the TRIO New Mexico Association in good standing is eligible for participation in the ELI class. It is strongly recommended that the ELI participant have at least 6 months of TRIO experience.

APPLICATION PROCEDURE

Each TRIO NM Program may nominate individuals for consideration as TRIO NM ELI participants. If necessary, the state president may appoint a replacement for any of the selected trainees before the class begins. Any substitutions after the deadline will be at the discretion of the ELI trainers. Up to ten Emerging Leaders will be selected and trained through the Institute during 2019. TRIO NM may utilize whatever equitable methods it chooses to identify the most appropriate candidates, and assure that each candidate meets the selection criteria and can make the necessary commitment to take part in the entire ELI training sequence.

- A. Submit all application materials and supplemental materials by the due date.
 - Application Form (see below)
 - Current Professional Resume
 - Letter of support and endorsement from your immediate supervisor

- B. Application materials should demonstrate:
 - An interest and willingness to assume leadership in the Association at the state and/or regional level(s).
 - Reasonable evidence of active involvement in the state and/or regional Association.
 - A need for the training opportunities available through TRIO NM ELI.
 - Evidence of the creativity, energy, and vision necessary to assist the Association's advancement of the mission and pursuit of it.
 - Reasonable evidence of your program and institutional support in this endeavor.

- C. Commit to the one-year ELI process. This includes attendance at ALL training sessions. The ELI training year will conclude at the 2020 TRIO New Mexico Spring Conference.



Please email or fax completed application materials to:
Trese Collins, email: trcollin@nmsu.edu
Fax #: (575) 646-8081

The deadline to apply is April 1, 2019

2019-2020 TRIO NM EMERGING LEADERS INSTITUTE APPLICATION FORM

Applicant Name: _____

Program: _____ Position: _____

Institution: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

E-mail address: _____

State Association Member since: _____

Please provide detailed responses to the following questions:

1. What are your primary reasons for seeking training through the TRIO NM Emerging Leaders Institute?
2. Which leadership roles are you interested in pursuing?
3. What type of training would create the greatest benefit for you during the 2019-2020 Institute?